

COVID-19 SAFETY PLAN

Summer Festival

July 6, 2021

BC PROVINCE-WIDE HEALTH ORDERS AND RESTRICTIONS – As of July 1, 2021

Physical distancing and masks continue to be recommended in public indoor settings.

If you or anyone in your family feels sick, stay home and get tested immediately.

Please make yourself aware of health restrictions. For detailed information see the link below.

<https://www2.gov.bc.ca/gov/content/safety/emergency-preparedness-response-recovery/covid-19-provincial-support/restrictions>

Venue Protocols

CONTROLS AND SAFETY MEASURES

- 1) The following must not attend rehearsals or performances:
 - Anyone who has symptoms of COVID-19: fever, chills, new or worsening cough, shortness of breath, sore throat and new muscle aches or headache
 - Anyone under the direction of the provincial health officer to self-isolate
 - Anyone who has arrived from outside of Canada, or who is a contact of a confirmed COVID-19 case in the previous 14 days
 - Anyone who lives in the same household as a confirmed or clinical COVID-19 case who is self-isolating must not come to work until 14 days after the confirmed or clinical case has resolved.
 - Those who have been exposed to anyone confirmed to have COVID-19, or to anyone with possible symptoms of COVID-19, should call HealthLink BC at 8-1-1 for an assessment and to determine any necessary next steps.

- 2) Daily Health Declarations and Check-In
 - All staff and artists are required to complete a daily health screening form and consent to a non-invasive temperature check at the door.
 - This information will be retained for thirty days, in the event that there is a need for contact tracing on the part of the medical health officer.

- 3) Use of Masks and PPE
 - The wearing of non-medical masks is recommended in all public indoor settings and workplaces
 - The use of masks is required at all times when in the Kaleidoscope Arts Centre and in the Baumann Centre
 - Members of the Cast may remove their mask when performing at St. Ann's Academy

- In rehearsals only musicians who require to do so in order to play their instruments may remove their masks when playing their instruments when seated in their appropriately-distanced seats (3 meter distance for brass and winds, 2 meter distance for all other instruments). Musicians who can play their instruments while wearing masks must keep masks on during rehearsals. For performances, all musicians may remove their masks when seated in their appropriately distanced chairs.
- Masks may be removed for eating or drinking during short breaks. Eating or drinking may not take place within 2m of others. Masks must be replaced when this action is completed.
- Only non-medical masks or fabric re-usable (washable) masks are recommended. Gaiters, scarves, bandannas and clear partial shields etc. are not recommended.
- Non-medical masks and hand sanitizer will be available at all entrances to the venue.
- Any time close personal contact must occur face shields must be worn in addition to a non-medical mask.

4) General Hygiene

- All staff and artists must sanitize hands and don a mask at entry to any venue
- All staff and artists must wash hands for 20 seconds with soap and hot water before and after every break/lunch and before start of work/end of work and after using washroom facilities
- Circulate shared documents via email as much as possible, avoid printing and passing around paper copies
- Avoid sharing equipment or tools as much as possible, and sanitize anything that must be shared immediately after each use
- Signage shall be maintained to encourage personal hygiene practices
- Reduce your risk of being infected or spreading COVID-19 by:
 - Regularly and thoroughly washing or sanitizing your hands
 - Avoid going to crowded places
 - Avoid touching your eyes, nose and mouth
 - Follow sneeze etiquette, sneezing into your elbow, or inter a tissue and then immediately washing your hands
 - Stay home and self-isolate with even minor symptoms (cough, headache, mile fever) until you recover

5) Procedure Should Someone Development Symptoms

- Anyone showing symptoms of COVID-19 will be asked to leave immediately, and return home via private transportation
- Anyone who develops symptoms of COVID-19 when offsite must not go to rehearsals or performances and should immediately contact their healthcare provider or 811.

Please notify your direct supervisor immediately.

- Persons diagnosed with COVID-19 will not return to rehearsals or performances until the following conditions have been satisfied:
 - i. At least 3 days (72 hours) have passed since recovery defined as resolution of fever with the use of fever-reducing medications **and** improvement of respiratory symptoms (eg, cough, shortness of breath);
 - ii. At least 10 days have passed since the symptoms first appeared;
 - iii. A person who has tested positive for COVID-19 and has been hospitalized may return only when their healthcare provider advises them to do so. Documentation from physician will need to be provided;
 - iv. Persons who have not had COVID-19 symptoms but who tested positive and are under isolation should follow this time-based strategy
 1. At least 10 days have passed since the date of their first positive COVID-19 diagnostic test assuming they have not subsequently developed symptoms since their positive test
 2. If they developed symptoms, then the symptom-based strategy should be used
- Anyone who has come in close contact with someone who has tested positive for COVID-19, they must not go to rehearsals or performances and should contact their health care provider. Local public health guidance for quarantine (14 days) will be followed. "Close contact" will be defined per CDC guidance as within six feet for more than a few minutes' time
- In the event of a confirmed positive COVID-19 case in the workplace, local public authorities will be contacted to assist with specific exposure definitions and contact tracing

6) Communication

- Occupancy limits shall be posted at all venues
- Safety plan, policies and procedures shall be available at all venues and events, and distributed through website, social medial channels, emails, and signage.

7) Use of Opera Vehicles

- Maximum occupancy: 4 including
- Masks must be worn
- Before any vehicle is driven, the operator will sanitize all contact surfaces in and on the vehicle before use (handles, controls, seats, arms, locks, mirrors, emergency brake, keys, tie downs, ratchet strap handles).

TESTING

- Asymptomatic COVID-19 testing will be arranged through the COVID Officer for any company members traveling to Victoria on, or about, two days after arrival.
- Company members travelling from outside of BC are required to be tested with a PCR Test and provide the results to Pacific Opera prior to departure for Victoria
- Asymptomatic COVID-19 testing of any company member will be at the discretion of Pacific Opera Victoria, and will be arranged through the COVID Officer.
- Asymptomatic testing is not an infallible process. All company members must continue to monitor themselves for symptoms of COVID-19 and report these symptoms regardless of any test results.
- Additional testing will be carried out on any company member who becomes symptomatic
 - For British Columbia Residents, this may be arranged through the Public Health Office, or privately through the COVID Officer. For any company members who are not residents of British Columbia, this test will be arranged privately through the COVID Officer.

A Message for Artists

We understand that life must continue while you are working with us on this project. We want to remind you that what we do outside of work is just as important as what we do at work. Masks and physical distancing are recommended when in indoor spaces. When you are going about your daily life with grocery shopping, doing laundry, etc. please take the utmost caution when interacting with other people. Please be sure to abide by and follow all Public Health Orders. For information about COVID-19 and how to protect yourself and your family, you can find the latest information from the BC Centres for Disease Control at:

<http://www.bccdc.ca/health-info/diseases-conditions/covid-19>

REHEARSAL PROTOCOLS

- 1) Daily Safety Talks
 - The Stage Manager will perform a safety talk at the beginning of each session.
- 2) Rehearsal hall setup
 - Each member of the Cast will have an individual station where they may leave their personal belongings and will find the following:
 - A chair and music stand labelled with the individual's name
 - A supply kit
 - Stationary supplies (pencils, highlighters, etc.) which are usually shared will be provided to each individual member of the company for their personal use. Any of

these items found outside of their kits will be collected, sanitized and left in a location where individual items may be picked up without touching the others.

- All company members using production tables will be spaced to provide at minimum 2 meters of distance between themselves and those sitting beside them, and at least 3 meters from any singers. Where distancing between stations at the production tables may not be possible, the use of plexiglass barriers may be used in between the stations.

3) Music Rehearsal and Coachings

- All music rehearsal and music coaching sessions should strive to observe physical distancing of 3 meters to the front and side of singers and wind instruments, and 2 meters behind them. Everyone in the room will strive to maintain physical distance of 2 meters
- Physical plexiglass barriers shall be used where distancing is not possible
- Everyone in the rehearsal or coaching will remain masked when in the Kaleidoscope Arts Centre

4) Meal Breaks

- All company members are required to vacate the venue during meal breaks to allow for time for a reduction of viral load in the space.

5) Water, Coffee and Tea

- Shared coffee and tea services will not be provided during this project.
- All company members will be provided with their own personal water bottles, that they are responsible for

PERFORMANCE PROTOCOLS - At St Ann's Academy

Artist Safety

Masks

- Singers may remove their mask when performing, with appropriate distance being maintained.
- Musicians may remove their masks when playing their instruments when seated in their appropriately-distanced seats (3 meter distance for brass and winds, 2 meter distance for all other instruments).

Physical Distancing

- All performance should strive to observe physical distancing protocols of a minimum of 3 meters to the front and side of singers and wind instruments, and 2 meters behind them. Everyone in the room will maintain physical distance of 2 meters
- Physical plexiglass barriers shall be used where distancing is not possible

Audience Safety

- Daily safety talks shall be conducted by Front of House staff
- Audiences will be encouraged to use the BC COVID-19 Symptom Self-Assessment Tool in advance of attending a performance: bc.thrive.health/covid19/en
- Seating for performances shall be no longer than 45 minutes in duration.
- There will be distance maintained between performers, and between performers and audience
- Patrons are encouraged to maintain physical distance from other patrons, other than those in their household or party

1) Reservations

- Patrons shall be informed when they reserve event ticket(s) of policies restricting people exhibiting symptoms of COVID-19 and people who have come into contact with a person who has tested positive for COVID-19 in the last 14 days
- Patrons should be advised that they will not be allowed access to the facility if they develop symptoms before the event
- Refunds and exchanges will be offered until One Hour before a performance to encourage patrons to not attend a performance if they are unwell

2) Controlled entrance and egress

- Timed entry and touchless check-in shall be provided for all public events
- FOH staff shall encourage patrons to take their seats immediately upon entering
- Masks and hand sanitizer will be present at each entry and every patron will be encouraged to sanitize upon entry and wear an appropriate face mask when moving around the space, until they are seated
- FOH shall manage controlled egress after each performance, with guests nearest exit leaving first
- Floor markers and signage re. physical distancing shall be maintained anywhere guests are likely to congregate (entrance, exit, washrooms)

3) Audience seating

- Audience seating will maintain distance between attendees, with the exception of members of the same party
- Masks may be removed when a patron is seated in their appropriately-distanced seats
- Patrons are encouraged to remain in their own seats, and seats can only be placed or moved by FOH staff

4) Daily cleaning

- Front of House staff are responsible for cleaning and disinfecting the audience space before arrival and after all events